

ANNUAL COMMITTEES AND CLUBS

SESSION : 2023-24

- The following committees are formed for the smooth functioning of the Vidyalaya for the session 2023-24 with immediate effect. All other duties allotted will continue till further orders, all the teachers are requested to extend coordination for better results and harmonious ambience in the School.

ACADEMIC SUPERVISION COMMITTEE

- ❖ Mr Manoj Kumar, VP Overall Supervision
 - ❖ Mr S.D. Rawat I/C (Academic)
 - ❖ Mr. Vijay Narayan, PGT Bio
 - ❖ Mr Rakesh Kumar (I/C EBSB Activities)
- Supervision of Classwork and Homework at regular interval. (Once in 3 weeks), Monitoring of coverage of Syllabus, Monitoring of Subject Committee Meetings, Monitoring of functioning of Discipline Committee, Any other issues related to academics.
- Complete Academic Planning, Covering, CCE, EQUIP, Remedial Classes, Planning for better results, Better Academic Environment, Implementation of KVS Policies, etc.
- *Progress on above points to be communicated to Vice Principal from time to time.**

SUBJECT COMMITTEES

- ❖ Mr Manoj Kumar (Vice Principal) I/C
- ❖ Mr. Surendra Dutt Rawat, PGT Hist. Subject Committee Convener (Social Sci)
- ❖ Mr Vijay Narayan, PGT Bio. Subject Committee Convener (Science)
- ❖ Mr. Maya Ram Rawat, PGT Maths Subject Committee Convener (Maths)
- ❖ Mrs. Shradha Agarwal, PGT Eng. Subject Committee Convener (English)
- ❖ Mr. P.M. Verma , TGT Hindi Subject Committee Convener (Hindi)

EXAMINATION COMMITTEE (CBSE) & EXTERNAL

- ❖ Mr S.D. Rawat, PGT His. I/C
 - ❖ Mrs. Seema, PGT Phy.
 - ❖ Mrs. Sudha Rajput, TGT Eng. Mr R.K. Singh , TGT Hindi
 - ❖ Mr Mukesh Kumar, Sub- Staff
- *Conducting all CBSE related activities/Exams, Monitoring of CBSE mail and Giving Proper response timely with the help of committee members (Not office). Maintenance of Guard file of all CBSE related documents, organizing External Exam.

EXAMINATION COMMITTEE SECONDRY (HOME & INTERNAL EXAM)

- ❖ Mr. B.P. Prajapat, PGT Chem. I/C
- ❖ Mrs. Lalita singh , TGT Eng.
- ❖ Mrs. Ritu Rani, TGT Eng.
- ❖ Mr. J.K. Ahirwar , TGT S.st
- ❖ Mr. Rajit , TGT Skt.
- ❖ Mr. Vijay Shukla, Sub Staff
- ❖ Mr. Dal Chand, Sub Staff

Organising internal exams, modification of Question Papers, Ensuring compilation of student data, Maintaining records for evidence for assessment, Organising PTM, Organising External Exams.

EXAMINATION COMMITTEE PRIMARY (HOME & INTERNAL)

- ❖ Mrs. Priyanka Tyagi, PRT
- ❖ Mr. Sunny Khatri, PRT
- ❖ Ms. Radhika, PRT
- ❖ Ms. Pooja, PRT

Organising internal exams, modification of Question Papers, Ensuring compilation of student data, Maintaining records for evidence for assessment, Organising PTM, Organising External Exams.

ADMISSION COMMITTEE

- ❖ Mr. M.P. Singh, PGT CS I/C
 - ❖ Mrs. Preeti Ranjan, PGT Comm.
 - ❖ Mr N.S. Yadav, TGT, Lib.
 - ❖ Ms Jyoti, PRT
 - ❖ Mr. Jitendra singh, PRT
 - ❖ Class Teachers of Class 1 A,B,C
- Ensuring Implementation of Admission Guidelines, Timely Admissions, Entertaining Concerned Parents maintenance of SR Register.

TIME TABLE COMMITTEE (SECONDRY)

- ❖ Mrs Seema, PGT Physics I/C
- ❖ Mr Chandan Kumar, PGT Eco.
- ❖ Mr Rajit, TGT Skt.
- ❖ Mrs. Ritu Rani, TGT English
- ❖ Mr. Dinesh Kr Shrivias, TGT Maths

ARRANGEMENTS (SECONDRY)

- ❖ Mr. N.S. Yadav, TGT lib
- ❖ Mr. B.P. Prajapat, PGT Chem.
- ❖ Mr. Dinesh Kumar Shrivias, TGT Maths
- ❖ Mr. Mohan Singh, Sub Staff

Implementation of Time Table related guidelines, Preparing Time Table and looking after daily arrangement.

TIME TABLE COMMITTEE (PRIMARY)

- ❖ Mrs Snehlata, PRT I/C
- ❖ Mrs. Bhawana, PRT
- ❖ Mrs. Priyanaka Tyagi
- ❖ Mr. Jitendra Kr. Singh, PRT

ARRANGEMENTS

- ❖ Mr. Jitendra Kr. Singh, PRT
- ❖ Mrs. Priyanaka Yadav, PRT
- ❖ Nurse
- ❖ Mr. Dalchand

Implementation of Time Table related guidelines, Preparing Time Table and looking after daily arrangement

DISCIPLINE COMMITTEE

- ❖ Mrs. Urmila Thakur, P&HE I/C
- ❖ Mr. S D Rawat, PGT His.
- ❖ Mrs Preeti Ranjan, PGT Comm
- ❖ Mrs. Ritu Rani , TGT English
- ❖ Mrs. Seema Saxena
- ❖ Mr. Satish Pawar
- ❖ Mr N.S. Yadav, Lib.
- ❖ Mr. Gaurav S. Bhadauria, PRT
- ❖ Mrs. Rashmi, PRT

- ❖ All Class Teachers, Co-class teachers
- 1. Keeping record of all cases of indiscipline as reported by class teachers and subject teachers.
- 2. Organising committee meetings every fortnight (or as and when required) to discuss cases of indiscipline and to suggest actions to be taken against the erring students.
- 3. Keep the Principal posted on all such cases.

SCIENCE EXHIBITION/OLYMPIADS/QUIZ/JIGYASA/INSPIRE AWARD/NCSC

- ❖ Mr. Vijay Narayan, PGT Bio I/C Science Exhibition
- ❖ Mr. Badri Prasad Prajapat, PGT Chem. I/C Jigyasa, NCSC
- ❖ Mrs. Seema, PGT Phy. I/C Inspire Awards, Olympiads
- ❖ Mr. Anurag Bajpai, TGT Science
- ❖ Mrs. Rashmi katare, PRT
- ❖ Mr. jitender Kr. Singh, PRT
- ❖ Mrs. Neha
- Promoting Interest in Science, Organising exhibition at different levels, Organising various Olympiads.

SOCIAL SCIENCE EXHIBITION COMMITTEE

- ❖ Mr Rakesh Kumar I/C
- ❖ Mr Chandan Kumar I/C (EBSB Activities)
- ❖ Mr J.K. Ahirwar TGT SOST
- ❖ Mr. Lakhan Singh, PGT Pol.Sc. (Contract)
- ❖ Ms Jyoti PRT
- ❖ Mr S.D. Rawat, PGT Hist.
- ❖ Mr D.K. Rawat, TGT SOST
- ❖ Mrs. Priyanka Tyagi, PRT
- ❖ Mr. Ankit Rajput, PRT Music
- ❖ Mrs. Bhawna

Promoting interest in subjects of humanities, Organising exhibitions & Cultural activities at different levels under Ek Bharat Shreshth Bharat Banner.

BUILDING MAINTENANCE & REPAIRS

- ❖ Mr R.K. Saxena, TGT WE
- ❖ Mr Vijay Narayan, PGT Bio.
- ❖ Mr D.K. Rawat, TGT SOST
- ❖ Mr R.K. Singh, TGT Hindi
- ❖ Mr Gaurav Singh Bhadoriya, PRT
- ❖ Mr. Sunny Khatri, PRT
- ❖ Mr. Jitendra Kr. Singh, PRT
- I/C Civil Work, Electric work, Water, Sanitation & Plumbing
- I/C Wooden work and Furniture

18/07/2023

Identifying areas of repairs, Get the work done time.

PURCHASE COMMITTEE

- ❖ Mr Manoj Kumar, VP *Manoj*
- ❖ Mr Chandan Kumar, PGT Eco *Chandan*
- ❖ Mr. R K Saxena, TGT WE *RK*
- ❖ Mr. B.P. Prajapat, PGT Chem.
- ❖ Mr. R.K. Singh, TGT Hindi (VMC member) *RK*
- ❖ Mr Gaurav Singh Bhadoriya, PRT *Gaurav*
- ❖ Mr. R K Goswami, SSA

To conduct local market survey and to obtain quotations for items as required for Vidyalaya.

LIBRARY COMMITTEE

- ❖ Mr. N.S. Yadav, TGT Lib I/C *N.S. Yadav*
- ❖ Mr. S.D. Rawat, PGT History *S.D. Rawat*
- ❖ Mr. Vijay Narayan, PGT Bio. *Vijay*
- ❖ Mr. P.M. Verma, TGT Hindi *P.M. Verma*
- ❖ Mr Manoj Kumar, VP *Manoj*
- ❖ Mrs Sraddha Agarwal, PGT English *Sraddha*
- ❖ Ms. Jyoti, PRT *Jyoti*
- ❖ Mrs. Bhawna, PRT *Bhawna*

Ensuring Library Automation, Implementation of Library Policy, Procuring meaningful and related books and content, Promoting the culture of reading, Implementation of Pustkopahar.

Website Updation, E-content and E-classroom, Maintenance of Computer

- ❖ Mr. M.P. Singh, PGT CS *M.P. Singh*
- ❖ Mr. Dinesh Kr. Shrivastava, TGT Maths *Dinesh*
- ❖ Mr. Ankit Singh, PRT *Ankit*
- ❖ Mr. Jitendra Kr. Singh, PRT *Jitendra*
- ❖ Mr. Rajesh Kumar Goswami (SSA)
- ❖ JSA
- ❖ Compute Instructor (1 & 2)
- ❖ All in charges (to provide information and photographs for uploading on website)

Timely update of data, Best Possible use of web space, Maintenance of e-classrooms and their best utilization, E-content data bank

18/04/2023

NATURE/ECO CLUB COMMITTEE

- ❖ Mr. Vijay Narayan, PGT Phy. I/C
- ❖ Mrs Rashmi Katare, TGT Science
- ❖ Mrs Seema, PGT Phy.
- ❖ Mrs Seema Saxena, TGT
- ❖ Mr. Anurag Bajpai, TGT Science
- ❖ Mrs. Pooja, PRT
- ❖ Mrs. Priynka Yadav, PRT

Maintenance of Eco-Park, Developing Herbal Park, Organising Science Activities to Promote Science

EXCURSION COMMITTEE / ADVENTURE ACTIVITY

- ❖ Mr. Manoj Kumar, VP I/C
- ❖ Mrs. Preeti Ranjan, PGT Comm.
- ❖ Mrs Urmila Thakur, TGT P&HE
- ❖ Mrs. Priyanka Yadav, PRT
- ❖ Mrs Priyanka Tyagi, PRT
- ❖ Mr. Mayaram Rawat, PGT Maths
- ❖ Mrs. Seema, PGT Physics
- ❖ Mrs. Bhawna, PRT
- ❖ Mr. Gaurav Singh Bhadoria, PRT

Exploring excursion possibility and organising local as well as external trips.

SCOUT & GUIDE, CUB & BULBUL COMMITTEE

- ❖ Mr. R.K. Singh, TGT Hindi I/C S&G
- ❖ Mrs. Seema Saxena, TGT A&E
- ❖ Mr. Jitendra K. Singh, PRT I/C Cub & Bulbul
- ❖ Mr. Mohd. Mustafa, PRT
- ❖ Mr. Dinesh Kumar Rawat, TGT S.St
- ❖ Mr. Rajit, TGT Skt.
- ❖ Mrs. Rashmi Katare, TGT Scince
- ❖ Mrs. Neha, PRT
- ❖ Mrs. Priyanka Tyagi,

All the members of Scout and Guide, Cubs and Bulbuls.
Supervision of all Scouts, guides, cubs and Bulbuls activities, Organising All Activities
related to Scout & Guide and Cubs & Bulbuls

MAINTENANCE OF CS-54. (VERIFICATION OF FEE COLLECTION)

- ❖ Mrs. Preeti Ranjan, PGT Comm. I/C *Bur* Mr M.R. Rawat, PGT Maths
- ❖ Mr. R.K. Goswami, SSA

GARDENING & BEAUTIFICATION COMMITTEE

- ❖ Mrs. Seema Saxena, TGT A&E *S* I/C
- ❖ Mrs. Rashmi Katare, TGT Science
- ❖ Mrs. Neha, PRT *Neha*
- ❖ Art & Craft
- ❖ Mrs Bhawana, PRT *Bh*
- ❖ Ms. Radhika, PRT *Radhika*

Development of School Garden and Herbal Garden.

MATHS OLYMPIAD

- ❖ Mr M. R. Rawat, PGT Maths I/C
- ❖ Mr. Santosh Sharma, TGT Maths
- ❖ Mr. Sunny Khattri, PRT *S*
- ❖ Mr. Dinesh Kumar Shrivastava, TGT Maths
- ❖ TGT Maths
- ❖ Mrs. Neha, PRT *Neha*
- ❖ Mr. Jitendra Kumar Singh, PRT

CCA COMMITTEE (SECONDARY)

- ❖ Mrs. Shraddha Agarwal, PGT English (Co-ordinator) *M*
- ❖ Mrs. Sudha Rajput, TGT English *S*
- ❖ Mr. Pooranmal Verma, TGT Hindi *P*
- ❖ Mrs. Ritu Rani, TGT English *R*
- ❖ Mr. Rajit, TGT SKT. *R*
- ❖ Mr. Vijay Shukla, SUB STAFF
- ❖ Mr. Mohan Singh, SUB STAFF

CCA COMMITTEE (PRIMARY)

- ❖ Mrs Rashmi, PRT I/C
- ❖ Ms. Radhika, PRT (Co-ordinator) *R*
- ❖ Mrs. Bhawana, PRT *B*
- ❖ Mr. Jitendra, PRT *J*

S 10/21/2023

HOUSE

- ❖ Ashoka House
- ❖ Tagore House
- ❖ Shivaji House
- ❖ Raman House

HOUSE MASTER

- Mr M.P. Singh, PGT CS
- Mr Rakesh Kumar, PGT Geography
- Mr Vijay Narayan, PGT Biology
- Mrs Seema, PGT Physics

FURNITURE COMMITTEE

- ❖ Mr Vijay Narayan, PGT Bio. I/C
 - ❖ Mr Dinesh Kumar Rawat, TGT SOST
 - ❖ Mr R.K. Saxena TGT WE
 - ❖ Mr. Mohd. Mustafa, PRT
 - ❖ Ms. Pooja, PRT
- Regular upkeep and maintenance of Vidyalaya furniture.

TEACHING AID COMMITTEE

- ❖ Mr Rakesh Kumar, PGT Geo. I/C
 - ❖ Mrs. Seema Saxena, TGT AE
 - ❖ Mr. Gaurav Singh Bhadoriya
 - ❖ Mrs. Priyanaka Yadav, PRT
 - ❖ Mr. B.P. Prajapat, PGT Chem.
 - ❖ Mr. Dinesh Kumar Rawat, TGT SOST
- Mr. M.P. Singh for Technical Assistance**

Exploring potential teaching aids, procurement of teaching aids and ensuring their optimum utilisation.

MEDICAL CHECKUP / FIRST AIDS

- ❖ Mr. Vijay Narayan, PGT Biology I/C
 - ❖ Mrs. Urmila Thakur, TGT P& HE
 - ❖ Mr Mohd. Mustafa, PRT
 - ❖ Ms. Radhika, PRT
 - ❖ Doctor and Nurse as Appointed
 - ❖ All Coaches of Games and Sports
- Ensuring medical checkup of all children twice in a year with the help of Doctor & Nurse and monitoring of First Aid to the Children as and when required.

SUGGESTION BOX & STUDENTS GRIEVANCE REDRESSAL COMMITTEE

- ❖ Mr. Manoj Kumar VP
- ❖ Mr. Surendra Dutt Rawat, PGT Hist.
- ❖ Mrs. Shraddha Agarwal, PGT English
- ❖ Mrs. Urmila Thakur P&HE
- ❖ Mrs. Priyanka Tyagi, PRT
- ❖ Mrs. Seema Saxena, TGT AE
- ❖ Mrs. Neha, PRT

PTA COMMITTEE

- ❖ Mr B.P. Prajapat, PGT Chem. I/C
 - ❖ Mr. J.K. Ahirwar, TGT S.St
 - ❖ Mr. Gaurav Bhadoriya, PRT
 - ❖ Mr S.D. Rawat, PGT His.
 - ❖ Mrs Lalita Singh, TGT English
 - ❖ Mrs Priyanka Tyagi, PRT
- Organising PTA Meeting every quarter.

NAEP COMMITTEE

Mrs. Shraddha Agarwal, PGT Eng I/C

BOYS

- ❖ Mr Rakesh Kumar, PGT Geography
- ❖ Mr R.K. Singh, TGT Hindi
- ❖ Mr D.K. Rawat, TGT S.St
- ❖ Mr. D K Shrivastava
- ❖ Counsellor

GIRLS

- ❖ Mrs. Lalita Singh, TGT English
- ❖ Mrs Urmila Thakur, TGT P & HE
- ❖ Mrs. Rashmi Katare, TGT Science

Counselling of adolescent children as per need.

PHOTOGRAPHY COMMITTEE

- ❖ Mrs. Seema Saxena, TGT A & E I/C
- ❖ Mr Rajit, TGT SKT.
- ❖ Mr D.K. Shrivastava, TGT Maths
- ❖ Mr Sunny Khatri, PRT
- ❖ Mr Ravi Kumar Shrivastava, COMPUTER INS.

Taking the snaps of any event happening in the Vidyalaya and selected few to be uploaded on the website and also hard copies to be kept as record.

BUILDING BEAUTIFICATION/BALA COMMITTEE

- ❖ Mrs. Seema Saxena, TGT A E I/C
- ❖ Mr. D.K. Rawat, TGT S.St
- ❖ Mrs. Sudha Rajput, TGT English
- ❖ Ms. Jyoti, PRT
- ❖ Mrs. Bhawna, PRT
- ❖ Ms. Radhika, PRT
- ❖ Mr. S.D. Rawat, PGT History
- ❖ Mr. R.K. Saxena, TGT WE
- ❖ Mr. Sunny Khatri, PRT
- ❖ Coach Art & Craft

Identifying areas of the building for use under BALA, selection of suitable learning aids to be drawn/sketched/painted and timely get the work done under BALA.

GUIDANCE & COUNSELLING

- ❖ Mr Manoj Kumar VP
- ❖ Mr Surendra Dutt Rawat, PGT Hist.
- ❖ Mrs. Shraddha Agarwal PGT Eng. I/C
- ❖ Santosh Kumar Sharma, TGT Maths
- ❖ Counsellor as appointed

18/04/2023

STAFF WELFARE COMMITTEE

- ◆ Mr N S Yadav, TGT Lib. I/C
- ◆ Mr. D K Shrivastava, TGT Maths
- ◆ Mrs. Jyoti, PRT
- ◆ Mr. Ankit, PRT Music
- ◆ Mrs. Urmila Thakur, PET
- ◆ Mr. Chandan Kumar,

Organising farewell/retirement/meetings in respect of staff members.

PROMOTION OF YOGA, GAMES & SPORTS COMMITTEE

- ◆ Mrs. Urmila Thakur, PET I/C
- ◆ Mr. Sunny Khattri, PRT
- ◆ Mr. Satish Pawar, Sport Coach
- ◆ Mrs. Ritu Rani, TGT Eng.
- ◆ Mr. Mohd. Mustafa, PRT
- ◆ Mrs. Bhawana, PRT
- ◆ Yoga Coach

Ensuring general fitness of KV Children, selection of quality children for participation in KVS events, maintenance of Play Grounds, promotion of Games & Sports activities in Vidyalaya campus.

MINUTES OF MEETING RECORDING COMMITTEE

- ◆ Mr. Manoj Kumar VP I/C
- ◆ Mr. PM Verma, TGT Hindi
- ◆ All Teaching Staff
- ◆ Mr. Surendra Dutt Rawat, PGT Hist.
- ◆ Mrs. Lalita Singh, TGT Eng.

Keeping record of minutes of staff meetings and their proper circulation among staff members.

SCHOOL MAGAZINE COMMITTEE

- ◆ Mrs Shradha Agarwal, PGT English I/C
- ◆ Mrs. Manorama Bhatia, TGT Hindi
- ◆ Mr. P.M. Verma, TGT Hindi
- ◆ Mrs. Seema Saxena, TGT A & E
- ◆ Mr. Gaurav Singh Bhadauria, PRT
- ◆ School Publication captain Boys and girls
- ◆ Mr. S.D. Rawat, PGT History
- ◆ Mr. Sudha Rajput, TGT English
- ◆ Mr. Rajit, TGT SKT
- ◆ Mr. R.K. Singh, TGT Hindi

Giving ample opportunities to all students to showcase their talent through different CCA and other activities and selection of best articles, drawings, sketches, paintings of students and staff, photographs of sample activities to be published in school magazine.

FEE COLLECTION & UBI MONITORING COMMITTEE

- ◆ Mr. Joginder Kumar Ahirwar
TGT S.St I/C
- ◆ Computer Instructor (Secondary)
- ◆ Computer Instructor (Primary)
- ◆ Mr. M P Singh
- ◆ Mr. Rajit, TGT SKT
- ◆ Mr. Sunny Khattri, PRT

Monitoring of Fee Defaulters and timely intimation to concerned class teachers.

NAEP COMMITTEE

Mrs. Shraddha Agarwal, PGT Eng I/C

BOYS

- ❖ Mr Rakesh Kumar, PGT Geography
- ❖ Mr R.K. Singh, TGT Hindi
- ❖ Mr D.K. Rawat, TGT S.St
- ❖ Mr. D K Shrivastava
- ❖ Counsellor

GIRLS

- ❖ Mrs. Lalita Singh, TGT English
- ❖ Mrs Urmila Thakur, TGT P & HE
- ❖ Mrs. Rashmi Katore, TGT Science

Counselling of adolescent children as per need.

PHOTOGRAPHY COMMITTEE

- ❖ Mrs. Seema Saxena, TGT A & E I/C
- ❖ Mr Rajit, TGT SKT.
- ❖ Mr D.K. Shrivastava, TGT Maths
- ❖ Mr Sunny Khatri, PRT
- ❖ Mr Ravi Kumar Shrivastava, COMPUTER INS.

Taking the snaps of any event happening in the Vidyalaya and selected few to be uploaded on the website and also hard copies to be kept as record.

BUILDING BEAUTIFICATION/BALA COMMITTEE

- ❖ Mrs. Seema Saxena, TGT A E I/C
- ❖ Mr. D.K. Rawat, TGT S.St
- ❖ Mrs. Sudha Rajput, TGT English
- ❖ Ms. Jyoti, PRT
- ❖ Mrs. Bhawna, PRT
- ❖ Ms. Radhika, PRT
- ❖ Mr. S.D. Rawat, PGT History
- ❖ Mr. R.K. Saxena, TGT WE
- ❖ Mr. Sunny Khatri, PRT
- ❖ Coach Art & Craft

Identifying areas of the building for use under BALA, selection of suitable learning aids to be drawn/sketched/painted and timely get the work done under BALA.

GUIDANCE & COUNSELLING

- ❖ Mr Manoj Kumar, VP
- ❖ Mr Surendra Dutt Rawat, PGT Hist.
- ❖ Mrs. Shraddha Agarwal PGT Eng. I/C
- ❖ Santosh Kumar Sharma, TGT Maths
- ❖ Counsellor as appointed

18/04/2023

STAFF WELFARE COMMITTEE

- ❖ Mr N S Yadav, TGT Lib. I/C
- ❖ Mr. D K Shrivastava, TGT Maths
- ❖ Mrs. Jyoti, PRT
- ❖ Mr. Ankit, PRT Music
- ❖ Mrs. Urmila Thakur, PET
- ❖ Mr. Chandan Kumar,

Organising farewell/retirement/meetings in respect of staff members.

PROMOTION OF YOGA, GAMES & SPORTS COMMITTEE

- ❖ Mrs. Urmila Thakur, PET I/C
- ❖ Mr. Sunny Khattri, PRT
- ❖ Mr. Satish Pawar, Sport Coach
- ❖ Mrs. Ritu Rani, TGT Eng
- ❖ Mr. Mohd. Mustafa, PRT
- ❖ Mrs. Bhawana, PRT
- ❖ Yoga Coach

Ensuring general fitness of KV Children, selection of quality children for participation in KVS events, maintenance of Play Grounds, promotion of Games & Sports activities in Vidyalaya campus.

MINUTES OF MEETING RECORDING COMMITTEE

- ❖ Mr. Manoj Kumar VP I/C
- ❖ Mr. PM Verma, TGT Hindi
- ❖ All Teaching Staff,
- ❖ Mr. Surendra Dutt Rawat, PGT Hist.
- ❖ Mrs. Lalita Singh, TGT Eng

Keeping record of minutes of staff meetings and their proper circulation among staff members.

SCHOOL MAGAZINE COMMITTEE

- ❖ Mrs Shradha Agarwal, PGT English I/C
- ❖ Mrs. Manorama Bhatia, TGT Hindi
- ❖ Mr. P.M. Verma, TGT Hindi
- ❖ Mrs. Seema Saxena, TGT A & E
- ❖ Mr. Gaurav Singh Bhadauria, PRT
- ❖ School Publication captain Boys and girls
- ❖ Mr. S.D. Rawat, PGT History
- ❖ Mr. Sudha Rajput, TGT English
- ❖ Mr. Rajit, TGT SKT
- ❖ Mr. R.K. Singh, TGT Hindi

Giving ample opportunities to all students to showcase their talent through different CCA and other activities and selection of best articles, drawings, sketches, paintings of students and staff, photographs of sample activities to be published in school magazine.

FEE COLLECTION & UBI MONITORING COMMITTEE

- ❖ Mr. Joginder Kumar Ahirwar
TGT S.St I/C
- ❖ Computer Instructor (Secondary)
- ❖ Computer Instructor (Primary)
- ❖ Mr. M P Singh
- ❖ Mr. Rajit, TGT SKT
- ❖ Mr. Sunny Khattri, PRT

Monitoring of Fee Defaulters and timely intimation to concerned class teachers.

HOSPITALITY COMMITTEE

- ❖ Mrs. Preeti Ranjan
PGT Comm. I/C *Be...*
- ❖ Mrs. . Manorama Bhatia
TGT Hindi *W*
- ❖ Ms. Jyoti, PRT *mg*
- ❖ Mrs. Bhawana, PRT *W*
- ❖ Mr. Ramesh, Sub Staff
- ❖ Mr. S.D. Rawat, PGT History *mg*
- ❖ Mrs. Ritu Rani, TGT English *R. Raw*
- ❖ Mrs. Priyanka Tyagi, PRT
- ❖ Mr. R.K. Goswami, SSA

RAJBHASHA & CELEBRATION OF HINDI PAKHAWARA

- ❖ Mr. Pooranmal Verma
TGT Hindi I/C *W*
- ❖ Mr. Raj Kumar Singh, TGT Hindi *W*
- ❖ Mr. Mohd. Mustafa, PRT *W*
- ❖ Mr. Rajesh Kumar Goswami, SSA
- ❖ Mrs. Manorama Bhatia, TGT Hindi *W*
- ❖ Mr. Rajit, TGT Sanskrit *W*
- ❖ Mrs. Bhawana, PRT *W*
- ❖ JSA

Celebration of Hindi Pakhwada in befitting manner and work under Rajbhasha.

KV ALUMNI ASSOCIATION

- ❖ Mr Mahendra Pratap Singh, PGT CS I/C *W*
 - ❖ Mrs Shraddha Agarwal, PGT Eng. *W*
 - ❖ Mrs. Manorama Bhatia, TGT Hindi *W*
 - ❖ Mrs Santosh Kumar Sharma, TGT Maths *W*
 - ❖ Mrs. Rashmi Katore, TGT Sci. *W*
- Registration of Alumni on School website and organising yearly meetings.**

PRESS & PUBLICITY

- ❖ Mr. Nishakar Yadav, Lib. I/C
- ❖ Mr Puran Mal Verma TGT Hindi *W*
- ❖ Mrs Sudha Rajput, TGT English *W*
- ❖ JSA
- ❖ Mr. Ramavtar, Sub-Staff *W*

Due publicity of various events in News Paper and keep cuttings of such published news articles.

18/04/2022

SAFE ARRIVAL & DISPERSAL OF STUDENTS

- ❖ Mr. Maya Ram Rawat, PGT Maths I/C
- ❖ Mr. Satish Pawar, Sports Coach

- ❖ Mrs. Urmila Thakur, P&HE
- ❖ Mr. Lakhan Singh, PGT Pol.Sc.
- ❖ Ms. Surabhi Gurjar, Nurse
- ❖ All Class Teachers & Subject Teachers

Committee will be responsible to prepare a Duty Chart of Teachers and staff members at school main gate and will help children to disperse as early as possible to prevent any mishap/nuisance on the road outside school gate.

Mrs. Urmila Thakur P&HE, will ensure that all teachers other than mentioned above are also deputed in corridors/floors and on the way leading to main entry/exit gate to ensure proper discipline. Duties must also be allotted floor/corridor wise during recess on daily basis.

PREVENTION OF SEXUAL HARRASSMENT AT WORK PLACE

- ❖ Mrs. Shraddha Agarwal, PGT Eng. I/C
- ❖ Mrs. Rashmi, PRT
- ❖ Mrs. Urmila Thakur P&HE

- ❖ Mrs. Manorama Bhatia, TGT Hindi
- ❖ Mr. Surendra Dutt Rawat
- ❖ Mr. Manoj Kumar, VP

Ensuring safe environment for the women at work place and risk free/anger free environment for students of Vidyalaya.

PISA COMMITTEE

- ❖ Mr. Maya Ram Rawat, PGT Maths I/C
- ❖ Mr. Santosh Kr. Sharma, TGT Maths
- ❖ Mr. Anurag Bajpai, TGT Sc.

- ❖ Mr. Gaurav Singh Bahdauria, PRT
- ❖ Mrs. Priyanka Yadav, PRT
- ❖ Mr. Mohd. Mustafa, PRT

Timely completion of all PISA related activities as directed by KVS.

FIRE SAFETY/DISASTER MANAGEMENT

- ❖ Mr. Rakesh Kumar, PGT Geo.
- ❖ Mr. Rajesh Kumar Saxena, TGT WE
- ❖ Mr. Rajesh Kumar Goswami, SSA

Maintenance of Fire cylinders from time to time, Proper display at strategic locations, Conducting Mock drill, Choking out the plan for emergency evacuation.

AWAKENED CITIZEN PROGRAMME

- ❖ Mr. Dinesh Kumar Rawat, TGT SOST I/C *DR*
 - ❖ Mr. Dinesh Kumar Shrivastava, TGT Maths *DR*
 - ❖ Mrs. Seema Saxena, TGT AE
 - ❖ Mr. Nishakar Singh Yadav, Lib. *DR*
 - ❖ Mr. Rajit, TGT SKT *DR*
- Conduct of Modules of ACP as per plan

ATAL TINKERING LAB

- ❖ Mr. Rajesh Kumar Saxena, TGT WE I/C *DR*
 - ❖ Mr. Anurag Bajpai, TGT Sci. *DR*
 - ❖ Mr. Sunny Khattri, PRT *DR*
 - ❖ Mrs. Seema PGT Phy. *DR*
 - ❖ Mrs. Rashmi Katare, TGT Sci. *DR*
 - ❖ Mr. Mukesh Kumar Sub-Staff
- Optimum utilisation of Atal Tinkering Lab.

CALP (Compensation of Academic Loss Programme)

- ❖ Mr. Surendra Dutt Rawat, PGT Hist. I/C *DR*
 - ❖ Mr. Vijay Narayan, PGT Bio. *DR*
 - ❖ Mr. Maya Ram Rawat, PGT Maths *DR*
 - ❖ Mrs. Shardha Agarwal, PGT English *DR*
 - ❖ Mr. Pooranmal Verma, TGT Hindi *DR*
- Ensuring proper planning for Academic Loss Compensation to all such children who take part in various activities conducted by KVS and thus missed their classes.

YOUTH PARLIAMENT

- ❖ Mr. Surendra Dutt Rawat, PGT Hist. I/C *DR*
 - ❖ Mr. Rakesh Kumar, PGT Geography *DR*
 - ❖ Mr. Chandan Kumar, PGT Eco. *DR*
 - ❖ Mr. Mr. Lakhan Singh, PGT Pol.Sc. *DR*
 - ❖ Mr. Joginder Kuyumar Ahirwar, TGT SOST *DR*
 - ❖ Mr. Dinesh Kumar Rawat, TGT SOST *DR*
- Ensuring quality script and proper practice and rehearsal for strong presence of our Vidyalaya at various levels.

SANITATION & CLENLINESS SUPERVISION COMMITTEE

- ❖ Mr. R.K. Saxena, TGT WE *DR* I/C Outside Building Area
 - ❖ Mr. Chandan Kuamr, PGT Eco. I/C Inside Building Area *DR*
 - ❖ Mr B.P. Prajapat, PGT Chem. *DR*
 - ❖ Mrs. Lalita Singh, TGT English *DR*
 - ❖ Mrs. Urmila Thakur, TGT P&HE *DR*
 - ❖ Mrs. Rashmi Katare, TGT Science *DR*
 - ❖ Mr. Gurav Singh Bhadoriya *DR*
- WING – NORTH BLOCK (Ground Floor, Washroom & Room No 01-08)
1. Mrs. Seema Saxena, TGT A & E
 2. Mr. Dinesh Rawat, TGT S.St *DR*
 3. Mrs. Sudha Rajput, TGT English *DR*
 4. Mr. Mohan Singh, Sub Staff
- WING – NORTH BLOCK (First Floor, Washroom & Room No 09-16)
1. Mr. Mayaram Rawat, PGT Maths
 2. Mrs. Ritu Rani, TGT English *DR*
 3. Mr. Vijay Shukla, Sub Staff

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WING – SOUTH BLOCK (First Floor, Washroom & Room No 17-24)

1. Mrs. Shraddha Agarwal, PGT English
2. Mr. Nishakar Yadav, TGT Lib.
3. Mr. Mukesh Kumar, Sub Staff *mk*

WING – SOUTH BLOCK (Ground Floor, Washroom)

1. Mr. R K Singh, TGT Hindi *rk*
2. Mrs. Manorama Bhatia, TGT Hindi *mb*
3. Mr. Ramesh, Sub Staff

PRIMARY (Ground Floor, Washroom)

1. Ms. Rashmi, PRT
2. Mr. Ankit Rajput, PRT Music *aj*
3. Mr. Mohd. Mustafa, PRT *mm*
4. Mr. Dal Chand, Sub Staff

PRIMARY (First Floor, Washroom)

1. Mrs. Manisha Kumari, PRT
2. Ms. Pooja, PRT *Pooja Rani*
3. Mr. Sunny Khatri, PRT *sk*
4. Mr. Ram Avtar *ra*

DRINKING WATER & RO SYSTEM COMMITTEE

- ❖ Mr Rakesh Kumar, PGT Geography I/C *rk*
- ❖ Mr R K Saxena , TGT WET *rk*
- ❖ Mr. R K Singh, TGT Hindi *rk*
- ❖ Mrs. Lalita, TGT English *ll*
- ❖ Mrs. Bhawna, PRT *bb*
- ❖ Mr. Sunny Khatri, PRT *sk*

PARENT'S GRIEVANCE REDRESS CELL

- ❖ Mrs. Urmila Thakur, TGT P&HE I/C *ut*
- ❖ Mr. N S Yadav, TGT Lib.
- ❖ Mrs. Seema Saxena
- ❖ All Class Teachers

INTERNAL COMPLAINT REDRESS MANAGEMENT COMMITTEE

- ❖ Mr. Manoj Kumar, VP *mk*
- ❖ Mr. S D Rawat, PGT History I/C *sr*
- ❖ Mrs. Urmila Thakur, PET *ut*
- ❖ Mrs. Preeti Ranjan, PGT Comm.
- ❖ Mrs. Seema Saxena, TGT A&E
- ❖ Mr. N S Yadav, TGT Lib.

GARDENING & BEAUFICATION COMMITTEE

- ❖ Mrs. Seema Saxena, TGt A&E
- ❖ Mrs. Rashmi Ktare, TGT Science
- ❖ Mrs. Neha, PRT *Neha*
- ❖ Mrs. Priyanka Yadav, PRT *py*
- ❖ Mrs. Radhika, PRT *Radhika*

MORNING ASSEMBLY & PA SYSTEM COMMITTEE

- ❖ Mrs. Shraddha Agarwal, PGT English I/C Programmes
- ❖ Mr. Pooranmal Verma, TGT hindi
- ❖ Mrs. Sudha Rajput, TGT English
- ❖ Mr. R K Saxena, WET I/C PA System
- ❖ All Class Teachers
- ❖ Mr. Mukesh Kumar, Sub-Staff
- ❖ Mr. Mohan Singh, Sub-Staff

MORNING ASSEMBLY ASSESSMENT COMMITTEE

- ❖ Mrs. Mnorma Bhatia, TGT Hindi
- ❖ Mrs. Seema Saxena, TGT A&E
- ❖ Mr. N S Yadav, Lib
- ❖ Mr. Gaurav Singh Bhadauria, PRT

SHALA DARPAN & SAMGRA COMMITTEE

- ❖ Mr. Rajit, TGT SKT. I/C
- ❖ Mr. Rakesh Kumar, PGT Geo.
- ❖ Mr. Mohmd. Mustfa, PRT
- ❖ All Class Teachers

NDMA COMMITTEE

- ❖ Mr. Rakesh Kumar, PGT Geo.
- ❖ Mr. Dinesh K Rawat, TGT SOST
- ❖ Mrs. Rashmi Katare, TGT Science
- ❖ Mr. Joginder K. Ahirwar, TGT SOST

LITERARY CLUB COMMITTEE

- ❖ Mrs. Shraddha Agarwal, PGT English
- ❖ Mr. Pooran Mal Verma, TGT Hindi
- ❖ Mrs. Ritu Rani, TGT English
- ❖ Mrs. Sudha Rajput, TGT English
- ❖ Mrs. Lalita Singh, TGT English
- ❖ Ms. Radhika, PRT

NIPUN BHARAT/FLN COMMITTEE


- ❖ Mrs. Priyanka Yadav, PRT
- ❖ Mr. Gaurav Singh Bhadauriya, PRT
- ❖ Mrs. Bhawana, PRT
- ❖ Ms. Radhika, PRT
- ❖ Mrs. Neha, PRT

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RTI COMMITTEE

- ❖ Mr. S D Rawat, PGT History
- ❖ Mr. M P Singh, PGT CS
- ❖ Mr. R K Goswami, SSA
- ❖ JSA
- ❖ COMPUTER INSTRUCTOR 1 & 2


VICE PRINCIPAL


PRINCIPAL 18/04/20